



APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name: _____

Last

First

Middle

Address: _____

Street

(Apt)

City, State

Zip

Alternate Address: _____

Street

City, State

Zip

Contact Information: () _____ () _____

Home Telephone

Mobile

Email

POSITION SOUGHT: _____

Desired Pay Range: _____ **Are you currently employed?** _____

Were you previously employed by the Vernon PAL? __Yes __ No

When are you available to start work? _____

Are you available to work flexible hours? _____

Have you ever pleaded guilty or "no contest" to or been convicted of a crime?* __Yes __No

If yes, provide details _____

*answering yes to this question does not eliminate you from consideration for this position

EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc...			
Other Education			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above-mentioned position.

PREVIOUS EXPERIENCE

Please list most recent first

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed:

Reason for leaving:

May we contact?

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed:

Reason for leaving:

May we contact?

Dates Employed	Company Name	Location	Role/Title

Job notes, tasks performed:

Reason for leaving

May we contact?

Explain any gaps in employment _____

Have you ever been fired or asked to resign from a job? If yes, explain _____

Vernon PAL is an at-will employer. This means that regardless of any provision in your employee handbook, either you or the organization may terminate the employment relationship at any time, for any reason, with or without cause or notice. Nothing in the Employee Handbook or in any document or statement, written or oral, shall limit the right to terminate employment-at-will. No officer, employee or representative of the organization is authorized to enter into an agreement – express or implied – with any employee for employment other than at-will unless those agreements are in a written contract signed by the Executive Director or Assistant Director of Vernon PAL. _____(initial)

I understand that each applicant over the age of 18 must complete a background check and a Criminal History Record Information fingerprint check. _____(initial)

I certify that all information is true and accurate _____
Signature